



DUPLICATION REQUEST for **CATS PROGRAM**

The fee for DVD or digital file duplication is **\$10 per CATS program** (fee rate is established annually by the MCPL Board of Trustees). For your convenience, CATS offers a flash drive for this \$10 fee, which includes your requested program. CATS will not copy its programs on non-CATS drives in order to prevent accidental erasure of your personal files, and CATS will only include one file per drive. Additionally, CATS will not duplicate any programming outside of our collection.

NAME _____ DATE _____

ADDRESS _____ PHONE _____

PROGRAM TITLE _____

FORMAT (*Pick one*): DVD Digital File (*H.264 mp4 only*)

NOTES

OFFICE USE ONLY

PAYMENT TOTAL _____ PAYMENT RECEIVED BY _____

DUPLICATION RECEIVED _____ DATE _____